

THE CHAMBERS

Booking terms and conditions

Booking Procedure

To confirm a booking we would require a valid credit or debit card, and a signed booking form. Your credit or debit card will be debited to the full amount of your stay before check in, if your stay is 1 month or less. If your stay is more than a month the first month will be debited prior to check in and then we will invoice you at the beginning of every month, and your card will be debited accordingly. We also accept cheques, cash or bank transfer. **CLEARED FUNDS ARE REQUIRED PRIOR TO CHECK IN.** If you wish to extend your stay please give us plenty of notice. All extensions are subject to availability and the discretion of the reservation team.

Damages/Loss

Your credit or debit card will be held as guarantee in the case of any damages to the apartment or the contents on the apartment. A full apartment inventory will be given to you on check in and then checked again on check out. The Chambers cannot be held responsible for the loss of or the damage to personal belongings; clients should therefore organise their own insurance against such cases. All our apartments have a non-smoking policy. If you have smoked in your apartment you will be charged £100.00 + vat.

Cancellation

We will accept cancellations up to 48 hours prior to your arrival date free of charge. Please note that if this notice is not given you will be charged at 50% of your total stay. For early checkouts, 7 days notice is required and the relevant payment will be taken.

Extra Services

The cost of extra services such as laundry, dry cleaning, DVD hire, cot hire, babysitting, shopping etc. will be invoiced to you and debited from your credit or debit card.

Rates

All prices are per apartment not per person. Prices exclude vat and are subject to change at any time. Prices include a weekly clean, bed linen change and towel change. All utility bills including council tax, electricity, water, television license, telephone line rental, Internet access and our in house sky service. Monthly rates are based on 4 weeks.

Telephone

Each apartment is provided with a telephone and has its own telephone number. If you would like to use this service please advise us on check in and we can provide you with an itemised telephone bill whenever you require one. Your credit card will be held as a guarantee for this service.

Occupancy of apartment

2 Bedroom Apartment – Maximum 4 adults, 1 infant

1 Bedroom Apartment – Maximum 2 adults, 1 infant

The Chambers have the right to refuse any booking either in advance or at time of check in, if the apartment is going to be over occupied.

Parking

Parking is located only in the Basement car park. **Vehicles and belongings are left at the owners risk and The Chambers cannot accept any responsibility for loss or damage.** 1 Bedroom apartments do not include parking, if you require a parking space this is subject to availability and a daily charge is applicable. 2 Bedroom apartments have 1 car parking space in the basement included in the rental price. **Please note: Parking is not permitted in any other area of Riverside West. Please note that clamping is in process.**

Check in / Check out

We are flexible on check in times – please call our reservations team in advance and we will endeavor to suite your needs. Check out is 11am. If you would like to keep your apartment on after the check out time there will be a one off charge, subject to the apartment being available – please ask for details.

Pets

No pets of any kind are allowed under any circumstances.

Keys / Fobs

You will be provided with a full set of apartment keys and access fobs. These will be signed for on check in, and if lost will be charged against your credit card.

Smoking

Smoking is not permitted anywhere in the building. A charge of £100 + vat will be made to anyone who is found to be smoking in their apartment or any of the common areas. Smoking is permitted on balconies.